

Medication Administration Policy

****All medications must be in the original container****

- **Prescription Medications**

- Written parental and prescriber authorization must be completed.
 - Medication authorization forms must be completed annually and are valid for the current school year only. Forms for the upcoming school year must be submitted after June 1.
- Medication labels must be present on ALL medications.
- Medication will only be administered as prescribed on the medication label.
- Prescriptions must be brought to school by a legal guardian or designated person over 18 years of age and given directly to the school nurse or designated school personnel.
- Parents are responsible for knowing the expiration date of any medication brought to school and replacing medication before the expiration date. The school nurse will not administer any medication past the expiration date.

- **Over-The-Counter Medications (OTC)**

- MCA maintains a supply of commonly used over-the-counter (OTC) medications, including Tylenol, Motrin, Benadryl, antacids, and hydrocortisone cream. Written parental consent is required before any stock OTC medication can be administered to a student. This authorization is obtained as part of the annual enrollment paperwork.
- Administration of OTC medications that are not stocked by MCA requires a completed Medication Authorization form. Parents or guardians must provide the medication in its original, unopened packaging with the manufacturer's label intact.

***The school nurse will not administer the first dose of any new medication.**

First dose must be administered at home.*

- During summer months, MCA is not authorized to apply sunscreen or insect repellent. Please apply these topical formulas at home, for the full day.

- **Herbal/ Alternative Medicinal Products**

- Employees of Mauldin Christian Academy will not administer Herbal/Alternative Medicinal products.
- These products are not regulated by the FDA; thus, the quality and effectiveness of these products vary.